

# Alcohol & Beer Licensing

Alcohol and beer licenses require both a Utah State and a Murray City License before selling and/or serving alcoholic beverages. Complete regulations may be found at [www.murray.utah.gov](http://www.murray.utah.gov), Murray City Municipal Code. It is the applicants responsibility to read and comply with this code.

## Utah State Government

Please contact the Utah Division of Alcoholic Beverage Control (DABC) at (801) 977-6800 for state requirements in obtaining the state licensing. The DABC meets the last week of each month to approve alcohol license applications. All applications must be in to the DABC by the 10<sup>th</sup> of the month for consideration for that month. All state requirements must be met, and a local consent form from Murray City must be obtained, prior to that time to be on their schedule for that month.

New amendments to the alcohol laws take effect yearly. We urge you to contact the DABC for changes, and how they may affect your business. You may also look up these changes on the DABC website at: [www.alcbev.state.ut.us](http://www.alcbev.state.ut.us)

*Off premise* beer retailers are not currently required to obtain a State of Utah Alcohol License, however, must comply with all City regulations.

Prior to commencing the sale and/or service of alcoholic beverages, all employees must complete an alcohol training and education seminar, per the Utah Code Annotated Section 62A-8-403.

## County

Permits may also be required by the Salt Lake Valley Health Department. They are located at:

**788 East Woodoak Lane**

**Murray, Ut 84107**

**(801) 313-6629**

[www.slvhealth.org](http://www.slvhealth.org)

A copy of the Murray City Business License application will also be forwarded to the Health Department for approval by the City prior to local consent being given.

## Murray City

The following items will be required by the Murray City Business License Department:

A Murray City Business License **Application** or existing Murray City Business License  
Personal Data Sheet for background investigation - *for each corporate officer, manager*  
Background Investigation- *for each corporate officer, manager*  
Payment of Licensing **fees**: As outlined in the Fee Schedule and Disproportionate Fees.  
State Classification, if licensing a *private club*, into one of the four named categories.

All employees intending to commence employment in a private club or under Murray City Code Chapter 5.12 must also register with the Murray City Police Department for a registration card (bar card).

The City will submit copies of the license application to the applicable Murray City departments for approval, and to the Salt Lake Valley Health Department. A copy of the background investigation form(s) will be submitted to the Murray City Police Department. When all applicable approvals have been returned, a "Local Consent" form will be issued to you to take to the DABC for the state licensing. Once approval of State license has been received, Murray City will then issue the alcohol license for the City.

## **Single Events**

Single events may include: Temporary events, Promotions, Grand Openings, Gallery Events, Religious and Social functions, etc., where alcohol and/or beer is sold or served to the public.

Banquet services may fall into this category, or may fall under the new “on-premise Banquet license” category. Please check with the DABC for any questions you may have on these events.

### **Single Event selling/serving *light beer only***

For **Special Events** selling or serving light beer only, the following items are required:

- Murray City **Special Events** application
- Personal Data sheet and background investigation
- Payment of license fees
- State of Utah (DABC) special event beer license
- Special Event* Utah State Sales Tax ID (Regular sales tax identification numbers are not valid for special events)

A special event where light beer is sold/served may last no longer than 30 days.

A State of Utah Alcohol License *is now* required for single event light beer only.

### **Single Event selling/serving *alcohol***

For **Special Events** selling or serving alcoholic beverages, the following items are required:

- Murray City **Special Events** application
- Personal Data sheet and background
- State of Utah special event permit from Utah Department of Alcoholic Beverages (DABC)
- Verification of State of Utah Alcohol Permit
- Payment of license fees
- Special Event Sales Tax ID

A special event where alcohol is sold/served may last no longer than 72 hours in duration and no more than 4 per year. The organization holding event must have been a bonafide Corporation, LLC, or Partnership for a minimum of 1 (one) year prior to the permit being requested.

Once all applicable approvals are received from the City departments, and the Health Department, a Local Consent form, along with a Special Event Permit will be issued. An alcohol license will be issued once we receive the State Alcohol Permit from the DABC.